



## THE CITY UNIVERSITY OF NEW YORK

### **Revised** Official Notice

May 9, 2024

**TO: All Concerned Individuals**

**FROM: Gayle M. Horwitz, Senior Advisor to the Chancellor and Secretary of the Board**

**SUBJECT: Board of Trustees May 2024 Public Hearing (jointly with the Queens Borough Hearing)**

**Monday, May 13, 2024**

**4:30 p.m. Board of Trustees Public Hearing (jointly with the Queens Borough Hearing)**  
**Location: REMOTE**

#### **PURPOSE:**

The purpose of the City University of New York Board of Trustees' May 13<sup>th</sup> Public Hearing is to receive testimony and statements from concerned individuals regarding Calendar (agenda) items for the May 20<sup>th</sup> Board meeting and statements from concerned individuals about university issues.

#### **IN ORDER TO REGISTER TO SPEAK:**

Persons wishing to speak are asked to please notify the Office of the Secretary via email at [hearings@cuny.edu](mailto:hearings@cuny.edu) **prior to noon on Friday, May 10, 2024**. Speakers will be limited to three (3) minutes. No substitution of speakers will be permitted. The Office of the Secretary will provide each registered speaker an assigned time to speak prior to the start of meeting.

Written statements are recommended. Statements may be any length and submitted in advance to <https://www.dropbox.com/request/RKKdYNK9txA7YJ61mluc>

**BOARD OF TRUSTEES  
THE CITY UNIVERSITY OF NEW YORK**

**GENERAL RULES FOR PUBLIC HEARINGS, BOROUGH HEARINGS  
AND BOARD MEETINGS**

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**THE RULES AND PROCEDURES ARE AS FOLLOWS:**

1. **The maximum time permitted for each speaker will be three minutes.** It is necessary to impose time limits to permit all speakers to have an opportunity to express their viewpoints. For **public hearings**, speakers must restrict their remarks to the items on the calendar (agenda). Speakers wishing to speak to more than one item will be given one (1) three-minute period within which they must make their comments on all items they wish to address. Persons attempting to discuss other matters or to speak out of turn will be ruled out of order and not permitted to continue. For **borough hearings**, speakers must address CUNY related matters. In order to assure maximum participation, the Board reserves the right, in special circumstances, to reduce the speakers' time limit. There is no public testimony at Board meetings.
2. When a speaker is ruled out of order, the speaker's balance of time will be forfeited and the speaker will be expected to leave the lectern or their remote video will be terminated.
3. Written statements should be placed in the box next to the lectern. You may submit your statements via email at [hearings@cuny.edu](mailto:hearings@cuny.edu) (including email and contact number) up to noon on the Wednesday after the public hearing/borough hearing.
4. These statements will be distributed to all Board members prior to the Board meeting.
5. All speakers, choosing to participate, **must register online in advance.**
6. Board officials will be provided with a list of speakers.
7. The Trustee chairing the hearing or the Secretary will call all speakers. **No substitution of speakers will be permitted.**
8. Board members will not respond to questions during the presentation by the speaker.
9. All public/borough hearings will conclude at 8:00 P.M. unless otherwise directed by the Board of Trustees.
10. Individuals may provide written statements following adjournment of the hearing up to noon on the Wednesday after the public hearing/borough hearing.
11. The Board of Trustees reserves the right to alter the above procedures at any meeting in order to assure that the business of the meeting will be completed.
12. Disruption of any hearing or meeting of the Board of Trustees is not permitted. **Individuals responsible for such misconduct will, after appropriate warning, be removed from hearings or meetings of the Board and be subject to disciplinary and other sanctions.**

**THE RULES AND REGULATIONS FOR MAINTENANCE OF PUBLIC ORDER (HENDERSON RULES) ARE IN EFFECT AND WILL BE ADMINISTERED AND ENFORCED AS REQUIRED.**