Cooperating Reading/Writing Teacher at CUNY Start at The City University of New York

CUNY Start is an intensive program for incoming college students, both high school and GED, who need to increase their academic proficiency in reading, writing and mathematics prior to enrollment in college credit classes. The CUNY Office of Academic Affairs, six of the University's seven community colleges and the College of Staten Island work collaboratively to provide students with an innovative approach to developmental education. CUNY Start is recognized for its carefully designed curriculum and pedagogy, ongoing professional development and a supportive teacher approach.

The Reading/Writing Cooperating Teacher position is a paid training opportunity to learn to use a successful, student-centered approach and curriculum with CUNY students who have significant remedial reading/writing needs. The Reading/Writing Cooperating Teacher reports to a Lead Reading/Writing Teacher, and is responsible for learning/supporting the work of the Lead Reading/Writing Teacher in implementing the CUNY Start Reading/Writing curriculum.

CUNY Start offers two types of programs: A daytime program from 9am-3pm and an afternoon/evening program from 2pm -9 pm. CUNY Start programs are located on 7 CUNY campuses: Borough of Manhattan Community College, Bronx Community College, College of Staten Island, Hostos Community College, Kingsborough Community College, LaGuardia Community College and Queensborough Community College.

Cooperating Reading/Writing Teachers may be eligible to apply for full-time Core teacher positions at several CUNY campuses in Spring 2013.

Responsibilities:
- Study lesson plans thoroughly in advance of all classes.
- Observe classes and assist the Lead Teacher in working with students.
- Assist students as they plan, revise, and edit essays.
- Guide small student group interactions.
- Lead an increasing number of classroom activities over the course of the semester.
- Respond to student writing with suggestions for revision.
- Assist and participate in student conferences, orientation, team meetings, evaluating student portfolios, testing and recruitment.
- Attend and participate in regular professional development meetings.
- Other related duties as required.

Requirements:
- Teaching experience in adult education/developmental skills/related preferred.
- Able to travel to multiple CUNY Start campuses.
- Bachelor’s degree minimum, master’s degree preferred.
Employment:
- Appointment approximately 25 hours per week.
- $33.18 per hour, includes family health benefits and optional pension plan.
- Appointment period: July/August 2012-December/January 2013 or approximately 6 months from appointment date.

To apply, submit the following items:

- A copy of a reading/writing lesson plan that reveals some element of your teaching and learning values
- A cover letter and resume
- A list of your top 3 choices for campus placement and indicate your willingness to work at all campuses. Also note whether you prefer a day or afternoon/evening program and your willingness to work in either program. Please note that we cannot guarantee an applicant’s requested campus or schedule as a placement, but we will try to accommodate an applicant’s request whenever possible.
- Send all materials to Rachel Oppenheimer at cunystart@mail.cuny.edu, with “Cooperating Reading/Writing Teacher” in the subject line of your email

Additional information about CUNY Start can be found at www.cuny.edu/cunystart.

We are committed to enhancing our diverse academic community by actively encouraging people with disabilities, minorities, veterans, and women to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion. EO/AA Employer.