Revised May 21, 2015

THE CITY UNIVERSITY OF NEW YORK
OFFICE OF ACADEMIC AFFAIRS
Request to Award an Honorary Degree

College/school: _________________________________________________________________

Contact person: _______________________________________________________________

Contact person’s e-mail and phone: ______________________________________________

Candidate’s name: ______________________________________________________________

Candidate’s title and affiliation: _________________________________________________

Type of honorary degree requested: ______________________________________________

Honorary degrees are to be awarded only at commencement ceremonies. Are you requesting to award this degree at any other event? ___No ___Yes (If yes, please attach a justification for such a request.)

Date of faculty approval: _______________________________________________________

Name of approving faculty body: _________________________________________________

Is the candidate a CUNY alumnus/a? (If yes, school and year) __________________________

In general, individuals are to have only one honorary degree bestowed upon them by a CUNY institution. Have you verified that this is the first CUNY honorary degree for this individual? ___yes ___no

If the individual has already received an honorary degree from a CUNY institution, please indicate which college(s)/school(s) previously awarded the degree and attach a justification for the awarding of multiple degrees. __________________________________________________________________________

Is the candidate currently employed at CUNY, or has the candidate been employed by CUNY within the last three years? ___No ___Currently ___Last three years

Does the candidate have any other CUNY connection? ___Yes ___No If yes, please explain:
____________________________________________________________________________________

____________________________________________________________________________________

Does the candidate currently hold a federal, state or municipal political position to which s/he was elected? ___Yes ___No

I attest that the college wishes to submit the above-named individual to the Board of Trustees for approval to award an honorary degree and that s/he has been vetted appropriately by the college for such consideration.

____________________________________________________________________________________

Signature of college president or dean