

## CUNY SPECIAL PROGRAMS TRANSFER REQUEST FORM

Student's Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_

Tel: \_\_\_\_\_ SS# \_\_\_\_\_  
Home Cell (Last four digits ONLY)

**(Sections below are to filled out by college/program officials)**

Current College \_\_\_\_\_ SEEK  CD  HEOP/EOP   
 Original College (if different) \_\_\_\_\_ SEEK  CD  HEOP/EOP   
 Requesting Transfer to \_\_\_\_\_ SEEK  CD  HEOP/EOP   
 For Term: Fall 20\_\_  Spring 20\_\_  Currently enrolled? Yes  No  Last Semester Attended \_\_\_\_\_  
 Number of Semesters of Opportunity Programs completed as of transfer \_\_\_\_\_ Current CUM GPA \_\_\_\_\_

**COUNSELOR'S STATEMENT**

Student has/will receive Associates Degree: Yes  No  N/A

Reason Student is requesting transfer:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Counselor's Signature \_\_\_\_\_ Date \_\_\_\_\_

**ACADEMIC ELIGIBILITY**

The above student met the entering freshman academic criteria for opportunity program eligibility at the time he/she entered the college. This documentation is on file.

This is not the student's original college.

Admissions Officer's Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**ECONOMIC ELIGIBILITY**

The above student met the entering freshman economic criteria for the opportunity eligibility at the time he/she entered this college. This documentation is on file.

This is not the student's original college.

Financial Aid Officer's Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**DIRECTOR'S RECOMMENDATION**

Student is no longer eligible for SEEK/College Discovery program services.

Student is eligible for opportunity program transfer and I recommend approval of the transfer request.

Student is eligible for opportunity program transfer and I **DO NOT** recommend approval of the transfer request for the following reason(s):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Director's Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**\* Please attach unofficial transcript and, where applicable, a copy of the transfer request form from the original admitting institution.\***