

INVITATION TO BID - NOTICE TO BIDDERS
CITY UNIVERSITY CONSTRUCTION FUND
(OWNER)
BROOKLYN COLLEGE INTERIOR RENOVATION OF ROOSEVELT HALL
PROJECT NO. BY600-006

On behalf of the City University Construction Fund (CUCF), Hill International, Inc. acting as Construction Manager, is soliciting the services of a General Contractor to provide all labor, material, and equipment necessary for the interior renovation of existing space in order to provide temporary teaching, practice, rehearsal and performance space for the Brooklyn College Music Department. Work is to include minor HVAC modifications (including related asbestos abatement), new ceilings, walls, doors, frames, hardware, electrical modifications, and finishes as required by the plans and specifications.

Bid Documents will be available for downloading starting Wednesday, July 28, 2010 at 12:00 Noon at www.cuny.edu/constructionsolicitations.

Bid Documents also will be available for pickup at Hill International, Inc, One Penn Plaza, Suite 3415, New York, NY 10119. **Bidders MUST contact Joseph Rhoades, Senior Project Manager, Hill International, at 212-244-3700 or josephrhoades@hillintl.com to arrange for pickup of bid documents.** Bid Documents will be provided on a compact disk (CD-ROM/DVD) in pdf format starting Wednesday, July 28, 2010 at 12:00 Noon & be available thereafter during regular business hours. Proper identification such as a driver's license will be required at the ground floor entrance to One Penn Plaza.

A mandatory site visit and pre-bid meeting have been scheduled for August 9, 2010 at 10:00am in front of Roosevelt Hall, Brooklyn College, 2946 Bedford Avenue, Brooklyn. No more than two representatives per firm may attend. Bidders not attending will be disqualified and subsequent bids will be found non-responsive.

Bidders will be required to be an organization doing business for a minimum of three (3) years prior to the bid opening date and submit: a Bid Form (form included in the Project Manual Section of the Bid Documents); proof of bonding capacity; a project list confirming the bidder has satisfactorily completed a minimum of three (3) projects of similar size & scope in the last five (5) years (form included in the Project Manual Section of the Bid Documents); proof of insurance; Bid Bond (10% Bid Bond or 3% certified check); & Experience Modification Rate for past three (3) years. The MBE goal for this project is 7.25%; WBE goal is 4.75%. The successful bidder will be responsible for all licenses, permits, insurances, performance & payment bonds, and agency sign-offs for the duration of the contract. See the Bid Documents for a complete description of the project scope, bid requirements & procedures.

This project has very critical time constraints. Construction is expected to begin on September 15, 2010 and must be completed on or before December 16, 2010. This must be taken into account in the bid pricing. The expected construction cost range is between \$500,000 and \$1,000,000.

Bids must be delivered to the City University of New York – Contracts Office, 555 West 57th Street, 11th Floor Reception, New York, NY 10019 by August 25, 2010 at 12:00 Noon. Each bid must be identified on the outside of the envelope with the name and address of the bidder, the Project No. and the notation “**Bid - Brooklyn College – Interior Renovation of Roosevelt Hall – Project No. BY600-006**”. When a sealed bid is placed inside another delivery jacket, the bid delivery jacket must be clearly marked on the outside, Bids will be received Monday through Thursday during regular business hours. No electronic or fax bids will be accepted. Late bids will not be opened. Bids will be opened at CUNY, 555 West 57th Street, 10th Floor Conference Room, New York, NY 10019 on August 25, 2010 at 12:30pm.

Any problems receiving the Bid Documents should be reported to ddcm.contractsdept@mail.cuny.edu. All other communications must go to Hill International, Inc. at josephrhoades@hillintl.com. This project is governed by NYS Procurement Lobby Act set forth in State Finance Law Sections 139-j & 139-k.

All questions must be received by no later than 4:00 P.M. on August 11, 2010 in order to obtain response by addendum prior to bid opening. No response will be given to questions or requests for clarification received after the date specified.