



Facilities Planning, Construction,
and Management
Office of Financial Management
Procurement Services
555 West 57th Street 11th Floor
New York, New York 10019
DDCM.ContractsDept@mail.cuny.edu

**Addendum No. 3
October 27, 2009**

**The City University of New York
Request for Proposals
Construction Management /Build Services Requirements Contracts
Project Number: CITYW-CUCF-02-09**

This Addendum is issued for the purpose of conveying the below listed Questions and Answers which includes responses to the questions that were e-mailed to the CUNY Contracts Department. Consistent with Section VI.E. Reserved Rights of the RFP, all information provided herein is made in good faith for information purposes only and does not in and of itself change the RFP. Changes to the RFP may only be made by formal amendment if and when required.

Contact: Michael Feeney, DDCM.ContractsDept@mail.cuny.edu

By signing in the space provided below, the Proposer acknowledges receipt of this Addendum. This Addendum must be signed by an authorized representative of the Proposer and submitted with the Stage Two Submission.

Name of Proposer

Name of Authorized Proposer
Representative

Title

Signature

Date

**Addendum No. 3
October 27, 2009**

**The City University of New York
Request for Proposals
Construction Management /Build Services Requirements Contract
Project Number: CITYW-CUCF-02-09**

Questions and Answers

Q1. Page 30 of the RFP provides the Fee Proposal form, which includes a list of titles for which we need to provide Direct Salary Rates. This list of titles as shown does not allow for provision of a range of rates. Are you looking for consultants to provide the highest direct rate for each title, or should we provide an average rate for each title? Please clarify.

A1. The highest rate. In practice, the rate actually paid will be the lesser of actual salary or the rate proposed.

Q2. Page 13 of the RFP states that 40% of the possible score will be based on evaluation of the proposed staff. To demonstrate the quality of staff experience, we intend to provide resumes for several potential Project Managers at different salary levels. However, the Fee Proposal form allows only one rate to be shown. How do we demonstrate the range and depth of staff experience while meeting the strict requirements of the Fee Proposal form?

A2. See the answer to question 1.

Q3. For the direct salary rates, should we provide current rates for 2009, or escalated rates that would apply during the course of the contract?

A3. 2009 rates; the contract will provide a mechanism for calculating applicable yearly increases.

Q4. Other than the Contract Conditions shown on Pages 7-9 of the RFP, is there a full contract for this RFP, or will individual contracts be issued when each task order RFP is released?

A4. There will be one contract to cover multiple project assignments.

Q5. Is it the intent for each of the selected firms to provide services for just one project, or do you anticipate multiple projects for consultants that are awarded a contract?

A5. The assignment of multiple projects is anticipated.

Q6. Should we include full-page resumes for all proposed staff, even though such resumes would be redundant with the resumes in the SF255 or SF330?

A6. SF255 or SF330 is sufficient.