



Facilities Planning, Construction,
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**Addendum No. 1
January 13, 2009**

**The City University of New York
Request for Qualifications**

**Engineering Design Services Requirements Contracts
Project No. 04209CUCF0108**

This Addendum is issued for the following purposes:

A.

1. This Addenda is issued for the purpose of amending the subject Request for Qualifications (RFQ) and is hereby made a part of said RFQ to the same extent as though it were originally included therein. The amendment is as follows: **The Response Due Date and Time as stated throughout the RFQ is amended to January 26, 2009 by 2:00 PM.**
- 2.
3. This Addendum is also issued for the purpose of conveying the below listed Questions and Answers to the questions that were emailed to the CUNY Contracts Department. Consistent with Terms and Conditions of the RFQ, all information provided herein is made in good faith for information purposes only and does not in and of itself change the RFQ. Changes to the RFQ may only be made by formal amendment if and when required.

Contact: Michael Feeney, DDCM.ContractsDept@mail.cuny.edu

By signing in the space provided below, the Responder acknowledges receipt of this Addendum. This Addendum must be signed by the Responder and submitted with the Response.

Name of Responder

Name of Authorized Responder
Representative

Title

Signature

Date

**The City University of New York
Request for Qualifications
Addendum No. 1
Engineering Design Services Requirements Contracts
Project No. 04209CUCF0108**

**Questions and Answers
January 13, 2009**

- Q1.** Can a firm submit both as a prime consultant for one or more of the Categories of Work *and* as a subconsultant to one or more other firms?
- A1.** Yes.
- Q2.** In response to CUNY RFQ #04209CUCF0108, ME Engineers anticipates bringing together a team to apply for this particular term contract. Aside from MEPS, Environmental, DOB Controlled Inspection, and Cost Estimating/Analysis services, will there be a need for Architectural services as well?
- A2.** No.
- Q3.** We will be submitting a response for mechanical, electrical, plumbing and fire protection services. I understand that you require us to submit projects showing each of these services independently; however, because so many of our projects involve all trades, can we use the same project for more than one trade in our experience list?
- A3.** Yes.
- Q4.** Is it acceptable to respond in all categories of work stated in Appendix B, but use MBE and WBE sub consultants in some of these categories? For example: Respond as a prime consultant in categories of work 1, 2, and 3 and utilize sub Consultants in categories of work 4, 5 and 6.
- A4.** No. The MWBE policy will apply to each Category of Work that is included in the contract awarded.
- Q5.** I wanted to know since we are submitting for 3 Categories (Mechanical, Plumbing & Electrical Engineering Design Services) listed in the RFP. Do we have to submit 3 separate proposals or just one?
- A5.** In this example, pursuant to the "Format and Submission of Responses" listed on page 3 of the RFQ, the Response would comprise ten (10) hard copy sets and one (1) electronic CD set of the following:
- Items 1, 2, & 3;
 - Items 4, 5, & 6 for each of the 3 requested Categories of Work.
- Q6.** Our firm is a cost estimating firm... if our firm pursues the Cost Estimating & Analysis Services as a prime, can we also pursue the other 5 Categories of work as a sub-consultant to engineers?

- A6. Yes.
- Q7. We are an MEP Consulting Engineer firm and we're interested in submitting on the RFQ for Engineering Design Services Requirements Contracts. Should we be submitting just on the Mechanical, Electrical and Plumbing? Or should we be teaming up with other firms to accommodate all the services?
- A7. See page 2, "Purpose & Description" of the Request for Qualifications document, "A firm may apply to be considered for one, some or all of the Categories of Work".
- Q8. We are an engineering consulting specialized in Vertical Transportation system such as elevator escalator and similar devices. And we interested to provide our services if CUNY expect Vertical Transportation projects. And if so Vertical Transportation engineering discipline need to added as separate category.
- A8. Vertical Transportation engineering is not one of the categories being requested as part of this solicitation.
- Q9. Could you be more specific as to what the environmental services include? In particular, could oil contaminated soil include investigations/remediation?
- A9. The scope includes Asbestos containing materials, lead-based paint, lead dust, mold or other biological substances, PCB, and oil contaminated soil.
- Q10. I have been trying to down load the full RFQ for this solicitation and only get the page as posted by the City Record. Would it be possible for you to email me the RFQ – preferably in word?
- A10. The RFQ is available for download at www.cuny.edu/constructionsolicitations. Firms will need to access this site for the RFQ as well as any Addenda to the RFQ that may be issued by CUNY.
- Q11. Where may I find a copy of RFP PIN# 04209CUCF0108 ?
- A11. See Answer A11 above.
- Q12. I reviewed the RFQ for the referenced project and have concluded that my firm is capable of providing at least 4 of the 6 categories. We plan on responding and were wondering if we need to submit 4 sets of 10 proposals or if 10 copies of one response outlining our capabilities in these 4 services areas would be sufficient.
- A12. See Answer A6 above.
- Q13. I attempted to download the above referenced RFP but was denied access. Please Indicate best method to receive documentation.
- A13. See answer A11 above.
- Q14. How many copies of the submission are required?
- A14. See answer A6 above.
- Q15. Based on Section E. (Page 8), is CUNY looking for a single firm who can perform All of the 29 types of inspections?
Based on our experience performing controlled inspection on two current

CUNY/DASNY projects –controlled inspections require a high degree of specialization and it is unlikely that any single firm has the expertise to provide all 29 types of inspections.

- A15. For each Category of Work which in this case “Controlled Inspection Services”, the prime firm can submit qualified sub-consultant(s) to supplement them.**