



Facilities Planning, Construction,
and Management
Office of Financial Management
Procurement Services
555 West 57th Street 11th Floor
New York, New York 10019
Tel: 212-541-0440

**Addendum No. 1
May 4, 2010**

**The City University of New York
Request for Additional Information
York College Academic Village and Conference Center
Project No. YC-CUCF-04-09**

This Addendum is issued for the purpose of conveying the below listed Questions and Answers which include responses to the questions raised in the Questions & Answers session of the April 21, 2010 Site Visit, as well as responses to the questions that were e-mailed to the CUNY Contracts Department, and the Site Visit Procedures and Site Visit Sign-In Sheets. Consistent with Section 1.15 (Representation and Warranties) of the RFAI, all information provided herein is made in good faith for information purposes only and does not in and of itself change the RFAI. Changes to the RFAI may only be made by formal amendment, if and when required.

Contact: Michael Feeney, DDCM.ContractsDept@mail.cuny.edu

By signing in the space provided below, the Responder acknowledges receipt of this Addendum. This Addendum must be signed by an authorized representative of the Responder and submitted with the Response.

Name of Responder

Name of Authorized
Responder Representative

Title

Signature

Date

Addendum No. 1
May 4, 2010

The City University of New York
Request for Additional Information
York College Academic Village and Conference Center
Project No. YC-CUCF-04-09

The following Questions and Answers pertain to Project No. YC-CUCF-04-09, York College Academic Village and Conference Center:

- Q1. Can a subconsultant that was submitted as a part of the qualifications package be changed for this next submission?
- A1. Yes.
- Q2. Should our fee include services related to the swing space? If so, can you provide more information about what services are needed? Is the swing space to be within an existing building? Will it be contiguous space or will it be in several locations? Should we assume we are to fit out a code compliant core and shell space? Etc.
- A2. The Fee Proposal Recap, as revised (attached) should include, as a separate number, services related to swing space. The types of spaces that will need to be accommodated include classrooms and offices. For the purpose of assigning a fee for this work, assume that the swing space will be created within a single, existing building with code compliant core and shell space.
- Q3. Can a site plan be provided that indicates the boundary of the proposed site for the AVCC?
- A3. The project area for the AVCC is bounded to the west by the 159th Street Walkway; to the east by 160th Street; to the north by the new crosswalk. The southern boundary is Liberty Avenue, although the new building is not expected to extend much further south than the footprint of the existing Classroom Building.
- Q4. Are there any defined programmatic requirements for exterior space, such as seating/gathering space?
- A4. The RFAI lists as a key functional component of the new building: “Student spaces for student activities, study, relaxation and enhancing a “small college” environment. It seems likely that such spaces will relate and extend to the outside the building.
- Q5. Should we assume the 159th Street promenade will need to be reconstructed?
- A5. It is important that the new building will respond to the large number of students who approach the campus via the 159th Street walkway. Therefore, it is difficult to imagine that the new building would not require some modification to the promenade.

Q6. Do you anticipate the need for improvements to the 160th Street streetscape?

A6. Yes, to the extent that students and faculty walking between the new building and the Academic Core must cross 160th Street.

Q7. Can you provide the floor plans for the Academic Core Building including approximate floor elevations for each floor?

A7. The floor plans will be sent to each firm on a CD, however the floor elevations are not available.

Q8. On RFAI, page 11, when you say “completed projects”, can the projects be significantly completed (through design), can they be in construction, or must they be fully constructed?

A8. Projects completed through construction are required.

Q9. Will you be forwarding a revised campus plan showing where the subway location?

A9. No.

Q10. Has a decision been made regarding whether the Academic Village and Conference Center is to be accessible 24-hours?

A10. The building should be considered to be accessible 24 hours.

Q11. Has a decision been made about the role of the existing perimeter fences around each lot in terms of security (i.e. will they be locked after hours)?

A11. No. However, the College may choose to secure the block by locating 3 guard posts near the street entrances to Archer, 160th, and Liberty Aves, instead of the guards posted at each building. The gates along these guardhouses will be locked after school hours.

Q12. What campus utilities are available beyond City Utilities (i.e., power, chilled water, hot water/steam)?

A12. The Campus utilizes Con Ed, DEP, National Grid.

Q13. If these don't currently exist, is there any future plan as part of the Master Plan to have centralized utilities for the campus?

A13. No definitive decision has been made at this point.

Q14. Upon award of the project will the winning firm be expected to accept the conditions of the contract without exception? If we have any comments on the contract can we include them in the proposal submission or should we hold off until the contract negotiation stage?

A14. The draft contract you received is the CUCF/CUNY Contract for Architects, Engineers & Other Professionals for Construction Related Services, and as such, its conditions are standard. That said, you should hold off with any comments you may have on the contract until the contract negotiation stage.

Q15. Will the Master Plan Amendment be shared with the eight finalists?

A15. No. The Master Plan Amendment is a work in progress and will be shared with the firm selected from this solicitation.

Q16. How many square feet is this project expected to be?

A16. The number of square feet is listed in the solicitation documents (160,000sf).

Q17. Will there be sufficient swing space once the project is implemented?

A17. Yes, there is sufficient space in the surrounding area to relocate classrooms during the project.

Q18. Will program information be shared with the finalists?

A18. No, program information will be shared with the selected firm.

Q19. What options are under consideration for the School of Pharmacy study?

A19. Siting (whether or not to be built in existing space or in a new facility).

Q20. Is there any thought of student housing with this project?

A20. No.

Q21. Describe the FDA interaction with the campus, if any?

A21. There is an honors program with internships, teaching by appropriate FDA staff, and occasional conferences.

**The City University of New York
Facilities Planning, Construction & Management
York College – Academic Village and Conference Center
Request for Additional Information (RFAI)
Project No. YC-CUCF-04-09
Site Visit Procedures
April 21, 2010 – 1:00 pm**

- **Good afternoon, I am Michael Rabin of the Contracts Department for CUNY’s Office of Facilities Planning, Construction and Management.**
- **The purpose of this afternoon’s site visit is to provide you with the opportunity to see and walk through the site where the York College Academic Village and Conference Center will be built on campus. It is, therefore, important that you understand the following.**
- **After a few words from Max Pizer, Assistant Director of CUNY’s Department of Design and Construction Management, introductory remarks will be made by Jerald Posman, Vice President & Chief Operating Officer of York College, followed by a presentation by Dean Ronald Thomas, and then we will begin today’s site visit. We ask that you remain together as a group, and refrain from asking any questions you may have about the Project until we return to this room after the walk-through has concluded. To ensure that any other questions you may have are addressed, as noted in the RFAI, they should be submitted by e-mail or postal mail by 5:00 PM, tomorrow, April 22nd to: Michael Feeney, the Authorized Agency Contact Person. If sent by e-mail, the address is: DDCM.ContractsDept@mail.cuny.edu ; if by postal mail send to the address cited in the RFAI. Please place “York College – Academic Village and Conference Center” in the subject heading of the e-mail or letter.**
- **Questions addressing the same or similar subject may be treated as a single question and responded to only once. Responses of general applicability will be issued in the form of an Addendum to the RFAI for information purposes only. Questions and/or other issues that may materially affect the RFAI will be addressed as an Amendment and issued as an Addendum to the RFAI.**
- **All Addenda to the RFAI, including Amendments and any other information related to the RFAI, will be available for downloading at: www.cuny.edu/constructionsolicitations and are also available for in-person pick-up during regular business hours at CUNY’s Office of Facilities Planning, Construction and Management, Procurement Services, 555 West 57th Street, 11th Floor, Room 1140, in Manhattan.**

- **Consistent with the RFAI “General Information”, all information provided or available in connection with this site visit, is made in good faith for information purposes only and does not in and of itself change the RFAI. Therefore, anything seen or said during the course of this site visit is not binding and does not change the RFAI. Changes to the RFAI may only be made by formal Amendment if, and when required.**
- **The York College campus is currently in academic session. While photography is permitted, it is limited to photographs of the site and building exteriors only. Do not photograph any staff, students, or other persons who may be on campus today. Photographs shall not be used for any purpose other than the submission of a response to the RFAI without the express prior written approval of CUNY.**
- **You are reminded that the ONLY Authorized Agency Contact Person for all matters concerning this RFAI is Michael Feeney, CUNY’s Chief of Consultant Contracts, whose contact information is in the RFAI. Attempts to contact other individuals are prohibited and are required to be recorded in accordance with the New York State Procurement Lobbying Act of 2006.**
- **This overview and the sign-in sheets will be issued as an Addendum to the RFAI.**
- **If you have not already done so, please sign in, and complete the Site Visit Release Form.**
- **We will now begin the site visit, which will be led by Messrs. Posman and Thomas.**
- **Thank you for your participation and cooperation.**



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MEETING SIGN-IN SHEET

SUBJECT: SITE VISIT

Project: York College – Academic Village and Conference Center
Project No.: YC-CUCC-04-09
Meeting Date: Wednesday, April 21, 2010 at 1:00 P.M.

Organization	Name	Title	Phone	E-Mail
Robert A.M. Stern Architects	Augusta Barona	Partner	212-967-5100	a.barona@ramsa.com
Robert A.M. Stern Architects	Harjit Jaiswal	MDG Director	212-967-5100	h.jaiswal@ramsa.com
Robert A.M. Stern Architects	Sharon Rabinovitch	Partner	561-7550512	SRABIND@RAMS.COM
WMA Architects CANNON DESIGN	John Panko	Senior Designer	412-921-0950	johnp@wmaarch.com
BRNO ARCHITECTURE CANNON DESIGN	Brad Lukowicz	Project Manager	212-972-9500	BLukowicz@cannondesign.com
KPF	Eric Jaffe	Designer	212-972-9800	erjaffe@cannondesign.com
KPF	Phillip Witik	Architect	212-972-6500	pwitik@kpf.com
KPF	Amy Rahn	Modeling	212-972-3108	arah@kpf.com
SCM	Chris McCready	Director	212-298-9645	chris.mccready@scm.com



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SUBJECT: SITE VISIT

Project: York College – Academic Village and Conference Center
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Meeting Date: Wednesday, April 21, 2010 at
1:00 P.M.

Organization	Name	Title	Phone	E-Mail
Perkins Eastman	Aaron Schwartz		212-553-7350	aschwartz@perkinseastman.com
"	Windy No		212-553-7346	w.no@perkinseastman.com
Pelli Clarke Pelli Architects	Craig Copeland		212-417-9496	ccopeland@papelupa.com
Pelli: Clarke Pelli: Architects	Sharon F Appour		212-417-9496	Sappour@papelupa.com
Pelli Clarke Pelli Architects	Alex Gorden		332-972-4277	agorden@pct-p.com
"	IAN BADER		212-672-4067	ibader@pct-p.com
"	THOMAS HOLL		212-672-4238	tholl@pct-p.com

Appendix G

Fee Proposal Recap (1) (2) (3) York College Academic Village and Conference Center Project No. YC-CUCF-04-09

Firm Name	Status		Services Provided	AVCC-Full Services			Pharmacy- Pre-Schematic Design Only			Total		
	Prime Consultant	Sub-Consultant		Fee	Reimbs	Total	Fee	Reimbs	Total	Fee	Reimbs	Grand Total NTE Fee
////////////////////	////////	////////	////////									
Total						*						*

*Includes \$_____ for services related to Swing Space

Responder Firm Name: _____

Name of Authorized Responder Representative: _____

Title: _____

Signature: _____

Date: _____

- (1) The Fee Proposal shall be inclusive of all required and necessary services.
- (2) Prepare this Fee Proposal Recap form to cover the Prime Consultant and all Sub-Consultants.
- (3) Conform Fee Proposal Recap to each Fee Proposal Detail Form.