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**Addendum No. 1
July 27, 2010**

**CITY UNIVERSITY CONSTRUCTION FUND
NEW YORK CITY COLLEGE OF TECHNOLOGY-NEW ACADEMIC BUILDING
DESIGN AND INSTALLATION OF ARTWORK
Request for Qualifications
Project No. NY-CUCF-05-10**

This Addendum is issued for the purpose of amending the subject Request for Qualifications (RFQ) and is hereby made a part of said RFQ to the same extent as though it were originally included therein. This amendment changes the language of Section VI. “Submissions to this Solicitation” by removing the first sentence of the forth bullet and replacing it with the following sentence: “An annotated image list sent as a Microsoft Word document”.

This Addendum is further issued for the purpose of conveying the below listed Questions and Answers in response to the questions that were e-mailed to the CUNY Contracts Department. Consistent with Section X. “Representation and Warranties” of the RFQ, all information provided herein is made in good faith for information purposes only and does not in and of itself change the RFQ.

Contact: Michael Feeney, DDCM.ContractsDept@mail.cuny.edu

By signing in the space provided below, the Responder acknowledges receipt of this Addendum. This Addendum must be signed by the Responder and submitted with the Response.

Name of Responder

Name of Authorized Responder
Representative

Title

Signature

Date

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1. For the public art project at N.Y. CUCF-05-10, will this be an outdoor or indoor work?

The artwork can be either interior or exterior.

2. Is it possible for an individual artist to submit a proposal? I see that firms are highlighted in your information.

Yes.

3. Could you please ask the Architects if the entrance is appropriate for a Sundial Sculpture?

The entrance would not be an appropriate place for a sundial.

4. There seems to be a contradiction as to the form the submission takes: on page 5: "An annotated image list sent either in the body of the email submission..."

- o Can submissions indeed be made by email, rather than by burning 10 compact discs?
- o If so, what email address should I use?
- o If not, what email submission are they referring to?

The solicitation has been amended (above) eliminating the language that refers to email submissions.

5. In the "Submissions to this Solicitation" Section of your RFQ, you are asking for 10 copies of CDs (same) that contain all the materials (word file and image files), no hard copy. Please let me know if this is correct.

Yes, that is correct.

6. Creating 10 identical compact disks to be distributed to jury members is a waste of resources for both the submitting artists and for CUNY. Writing and checking each disk is time consuming, and mailing them is expensive and uses fossil fuels. On CUNY's side, the 1000s of compact disks will require storing, logging, and other administering, and if they are being sent to jurors, will cost more money and use more fossil fuels. The possibility of accidentally scratching or otherwise making the disks unreadable is increased with so much handling. I suggest that you allow submitting artists to email their submissions. This will save resources,

reduce the possibility of error, make the data more easily available and transmittable. Please let me know if this is a possibility.

At this time, it is not logistically possible for us to accept submissions via e-mail.

7. I need clarification on section VI. Submissions To This Solicitation. Do all three items, a "signed letter of interest" and a "professional resume" and "6 images" all need to be burned onto one single CD.and then the "annotated image list" (as a Microsoft Word document) be enclosed separately with the CD (not burned onto this CD)?

All items requested should be submitted on the CDs.

8. It is not clear in the PDF, part VI, whether or not the "signed" letter of interest should be submitted within the disk, or sent as a hard copy. If the latter do you need 10? It also says in the last paragraph of that section that the image list can be submitted as an email submission. Is an electronic submission an alternative to submitting 10 compact discs, or should the image list be included on the 10 CDs?

All items requested should be submitted on the CDs.

9. Are you looking for wall art, free standing sculpture, suspended sculpture, etc.?

We are open to various mediums.

10. Can you please send along any additional measurements or renderings you have of the actual space where the artwork is to be installed?

Building drawings and details will be provided to the shortlisted artists. Renderings were made available as part of the RFQ.

11. I am a private sculptor without a firm who has a design that I have created on a small scale that I believe would be suitable for this project. Is it possible to submit a proposal without a firm or must I first make contact with the appropriate contractors?

Please refer to the RFQ Section VI. Submissions to this Solicitation for the submission requirements.

12. Might kinetic sculpture be considered?

Yes.

13. Can the art connect the facade to the plaza? Or have elements that attach to the façade?

Artwork cannot be attached/ connected to the façade.

14. Can you tell me if this project is appropriate for figurative art, or if the committee is looking for something more contemporary/abstract?

We are open to various mediums.

15. Should the CD contain images of work only relevant to the project? In my case these would be entirely photographs of the models, as six images are not many to convey size and scope of proposed project. Further information (photos) could be seen on my web site.

The submission should be limited to the materials requested in Section VI.
Submissions to this Solicitation.

16. Is the specific site (or sites) for the artwork already designated in the plans? If so, is that information available?

There are no designated areas for the artwork.

17. Are there any limits as to dimensions for the artwork(s)

Building drawings and details, which indicate building dimensions will be provided to the shortlisted artists.

18. Are collaborative artist teams eligible?

Yes.

19. Who is responsible for selecting the artwork? (Will the selection panel be made public?)

A selection committee comprised of representatives from CUNY will be responsible for making the selection; the members of the panel will not be made public.

20. Are you looking for only one artist for the entire project?

One artist or firm will be selected.

21. You mention an interactive artwork, can you describe what you see as interactive? i.e. seating? waterfeature? electronic?

We will not be providing a definition for interactive artwork; we would like the artist to define what interactive artwork is for them.

22. Is the artwork intended for interior or exterior placement? Is there a size limitation? Free standing or against a wall?

The artwork could be either interior or exterior. Building drawings and details, which indicate building dimensions will be provided to the shortlisted artists. The artwork can be free standing or against a wall, however, artwork cannot be attached/ connected to the façade.

23. We are artists who do interactive electronic work, involving motion and sound, so we wonder if we can additionally submit a DVD as part of the RFQ process.

Firms should limit their submission to the items listed in Section VI. Submissions to this Solicitation section of the RFQ.

24. Please advice, I could not find a budget for the art work.
The budget is referenced in Section III. Project Background. The total art project budget is approximately \$ 360,000 dollars.

25. I am an artist interested in applying for the College of Technology's public artwork, teaming up with another individual with significant experience presenting governmental public art projects. Can this be done? If so, how would you recommend that we structure our RFQ to reflect our combined experience?

Yes, please refer to the RFQ Section VI. Submissions to this Solicitation.

26. I understand the project has a LEED Silver certification. Does this preclude using certain technological mediums, for example light and related electronics?

No, but energy conservation should be considered.

27. Can we apply to the New York City College of Technology- New Academic Building Artwork Project as a artist group from Germany?

Yes.

28. I understand the project have a LEED Silver certification. Does this preclude using certain technological mediums, for example light and related electronics?

No.