



Facilities Planning, Construction,
and Management
Office of Financial Management
Procurement Services
555 West 57th Street 11th Floor
New York, New York 10019
DDCM.ContractsDept@mail.cuny.edu

**Addendum No. 1
September 6, 2011**

**CITY UNIVERSITY CONSTRUCTION FUND
CUNY SCHOOL OF LAW
DESIGN AND INSTALLATION OF ARTWORK
Request for Qualifications
Project No. CL-CUCF-03-11**

This Addendum is issued for the purpose of amending the subject Request for Qualifications (RFQ) and is hereby made a part of said RFQ to the same extent as though it were originally included therein. This Addendum changes the language of Section VI. “Submissions to this Solicitation” by removing the first sentence of the forth bullet and replacing it with the following sentence: “An annotated image list sent as a Microsoft Word document”.

This Addendum is further issued for the purpose of conveying the below listed Questions and Answers in response to the questions that were e-mailed to the CUNY Contracts Department. Consistent with Section X. “Representation and Warranties” of the RFQ, all information provided herein is made in good faith for information purposes only and does not in and of itself change the RFQ.

Contact: Michael Feeney, DDCM.ContractsDept@mail.cuny.edu

By signing in the space provided below, the Responder acknowledges receipt of this Addendum. This Addendum must be signed by the Responder and submitted with the Response.

Name of Responder

Name of Authorized Responder
Representative

Title

Signature

Date

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1. "...That it would best accommodate a "two dimensional work," does that mean an installation could be in low relief on the wall, an installation located nearby could project onto the wall?

2. **Yes, low relief/lightweight three dimensional work that does not require significant modification to the wall infrastructure for support will also be considered, as well as projections onto the wall.**

3. Can art be attached to the interior glass?

The primary location for the artwork is the large wall described in "Section III Project Background". Secondary locations will be considered provided the primary location is utilized and the budget not exceeded. Secondary locations will be reviewed/approved with short-listed artists.

4. What direction does the designated wall face? Will it receive direct sunlight?

The wall faces southeast and receives a great deal of sunlight.

5. Are specific types of art desired or not desired, i.e. figurative, contemporary, organic, high tech, bas relief, mosaic, etc.?

CUNY is open to various mediums and styles.

6. Is the selection panel comprised of art professionals and/or CUNY officials? Will Kohn Pedersen Fox Associates personnel make the selection?

A selection committee comprised of representatives from CUNY and its colleges will make the selection.

7. Is the selection process affected if the artist applicant is a qualified Minority-or Women-owned Business?

Each submission will be evaluated pursuant to the criteria stated in the RFQ.

8. We are an artist team of two; may we submit a two page resume for each of us?

Yes, the 2-page resume is per artist/team member.

9. Do you require hard copies of any of the application materials or should everything be contained on the discs?

All items requested should be submitted on the CDs.

10. What is the size, dimensions, of the "large wall in the 'beacon" and what are the dimensions of the floor space and the height of the ceiling?

The wall dimensions are 23'wide x 17'high and is referenced in "Section III, Project Background". Additional building drawings, floor plans, and details will be provided to the shortlisted artists.

11. I was wondering if you could direct me to the appropriate person who is choosing the designer/artisan for the glass staircase portion of the CUNY School of Law building? Also, for the installation of Artwork, would a glass mural be a consideration?

A glass mural to be installed on the targeted wall specified in "Section III, Project Background" would be a consideration. Replacing the existing glass walls with art glass would not be, although the glass walls might be treated as a secondary location (see #2 above). Recommendations for glass fabricators can be provided to short-listed artists during the proposal phase.

12. In the RFQ, it is stated that the Image list should be submitted as a, "Microsoft Word document. Do not submit PDF." Do you want all the documents—the Résumé and the Letter of Intent, as well as the Image List, as Microsoft Word documents? I usually submit PDFs to avoid any compatibility issues. Please tell me the version of Microsoft Word you would like me to use.

All text documents should be editable and compatible with Microsoft Word 2007.

13. If an artist is submitting as a team, may the résumé be two pages per team member, or a total of four pages for a two artist team?

Yes, the 2-page resume is per artist/team member.