

**Memo:** December 12, 2008

**To:** New York Campus Environmental Resource (NYCER) Members

**From:** Howard Apsan

**Re:** NYCER Meeting Minutes  
The New School, November 19, 2008

### **Opening**

The November NYCER meeting was held at The New School on November 19, 2008. Tim Sheldon, Administrator for Facilities Operations hosted the meeting and welcomed everyone. Sheryce Woolery of CUNY Central recorded the minutes, and the minutes of the previous meeting were approved by acclamation.

### **Audits**

Several institutions have established the practice of internal audits to maintain compliance standards and practices developed for the EPA audits. Participants noted that unscheduled internal audits and spot inspections are especially valuable, as they prepare campuses for success in the event of an unscheduled regulatory visit. We encourage everyone to share their internal audit (planned or unannounced audit) efforts, as well as any regulatory enforcement experiences, with other NYCER members.

### **Presentation**

Ricardo Franco, Health and Safety Officer at Hunter College, provided an update on the EPA's visit to the East 68th Street campus on September 30, 2008. Ricardo noted that the emphasis of the inspection was on waste management and included visits to labs as well as inspections of the records and annual reports. No violations were reported.

The meeting continued with a presentation by **Kathleen Callahan, Columbia University Professor and former Acting Regional Administrator of EPA Region 2, on "Assessing the EPA College and University Initiative – and Some Thoughts for the Future."** Ms. Callahan

focused on several national important concerns such as energy, climate change and transportation, and examined the national action plans that are being undertaken to address these concerns. We thank Ms. Callahan for an informative and interesting presentation.

### **Updates in Brief**

At the request of many participants, we have prepared a schedule of NYCER meetings for 2009. The meetings are scheduled for February 23, May 20, September 17 and December 16. Those able to host future NYCER meetings should contact Sheryce Woolery at (212) 794-5630 or [sheryce.woolery@mail.cuny.edu](mailto:sheryce.woolery@mail.cuny.edu). Additionally, anyone wishing to suggest a presentation topic and or presenter is encouraged to contact Sheryce as well.

### **Upcoming Meetings**

The February meeting will be held on Monday, February 23, 2009, from 12:00 pm to 2:00 pm at The City University of New York, 535 East 80<sup>th</sup> Street, New York, NY 10075, 1<sup>st</sup> floor, Kibbee Board Room. The meeting will include a presentation by **Robin Izzo, Associate Director, EH&S, Princeton University** on **The “New” EPA Lab Rule: What Every Campus Need to Know.**

### **Adjournment**

The meeting was adjourned at 2:00 pm.