

Memo: July 15, 2010

To: CUNY Environmental, Health and Safety Council

From: Howard Apsan

Re: Environmental, Health and Safety Officers Meeting Minutes
Lehman College July 8, 2010

Opening

The Environmental Health and Safety Council meeting was held at Lehman College on July 8, 2010. The meeting was hosted by Ilona Linins, Environmental Health and Safety Officer at Lehman College. Sheryce Woolery recorded the minutes and the minutes of the previous meeting were approved by acclamation.

The Council welcomed Vincent Clark and congratulated him on his appointment as Vice President of Finance and Administration at Lehman College. Mr. Clark used the opportunity to commend the Environmental Health and Safety Officers for their hard work throughout CUNY.

EHS Internal Audits

Upcoming audits in the fall are scheduled for The City College of New York, Kingsborough Community College and Queensborough Community College. An unscheduled audit will also be conducted in the fall. The number of persons per audit team will be increased and EH&S Officers are encouraged to volunteer by contacting Michael Spath, Environmental Compliance Manager, CUNY, Central Office, at michael.spath@mail.cuny.edu.

Environmental Compliance Subcommittee Report

Michael Spath informed the Council that the subcommittee is awaiting bids for waste contract vendors and that the Council will be updated at the September meeting. Michael also encouraged the Council to inform CUNY EHSRM of any projects on the campuses that may involve environmental, health and safety issues so they may lend support and ensure compliance. EH&S

officers were also reminded to contact the General Counsel's Office regarding violations or any regulatory communications. Heather Parlier, the General Counsel's Office EH&S liaison, can be contacted at heather.parlier@mail.cuny.edu or 212-794-5694.

Additionally, the subcommittee is renegotiating its chemical inventory management system contract with ChemTracker. Anyone with specific issues or comments should contact Michael Spath.

Finally, the subcommittee plans to visit the Connecticut Facility of North East Lamp Recycling on August 2, 2010. Please contact Judi O'Toole at jtoole@lagcc.cuny.edu by July 9th if you would like to attend.

Health and Safety Subcommittee Report

The Health and Safety Subcommittee is currently compiling a training inventory that would standardize all training programs throughout CUNY. EH&S Officers are asked to inform the subcommittee of what training they may need. The subcommittee is also reviewing online training courses that provide short videos on various safety issues. The committee will present its recommendations to the Council at the September meeting.

Lab Safety Subcommittee Report

Richard Belgrave, Chair of the Lab Safety Committee, informed the Council that an audit program module will be drawn from the Lab Safety Manual. The Council was encouraged to visit Sharepoint to review the plan and provide input in the process. All questions and comments should be forwarded to Richard Belgrave, rbelgrave@ccny.cuny.edu.

College Report

Iлона Linins, Health and Safety Officer at Lehman College, informed the Council that a construction worker was injured by a steel plate at the new science building construction site. The council will be updated further at the September meeting.

On July 7, 2010, a Heating, Ventilating and Air Conditioning (HVAC) failure occurred at John Jay College's North Hall Building. The College remains open and classes scheduled for North Hall will be held at other locations until the failure is corrected or a temporary chiller can be installed.

City College has also been experiencing recent electricity disruptions. Health and Safety Officers are encouraged to be mindful of electricity consumption on the campuses and the potential hazards associated with it during the peak air-conditioning months.

Health Services Report

Andrea Facey, Immunization and Special Projects Coordinator, CUNY, informed the Council that the Health Services Department is making plans for the fall flu season. Andrea also shared

plans to conduct joint meetings between EH&S Officers and Health Services personnel on the campuses.

CUNY EHS Newsletter and Website

EH&S Officers are encouraged to contribute articles, editorials, web links, and any other items of common professional interest to both the CUNY EHS Newsletter and the CUNY EHSRM website at ehs@mail.cuny.edu. EH&S Officers are also encouraged to visit the website periodically to review any regulatory updates or other information. As always, Officers are also encouraged to visit SharePoint at <https://ehsrm.cuny.edu/default.aspx> for information on upcoming events, to access forms, and to contribute to and/or review discussions. If you are experiencing difficulty logging in or need a new password, please contact Brian Cabezas, brian.cabezas@mail.cuny.edu.

Training

Robert Neimeier, Managing Scientist, O'Brien & Gere, updated the Council on "**Proposed Major & Area Source Boiler MACT Rules**." Rob highlighted key elements of the proposal including the types of boilers and fuels covered under the proposed rule; the proposed standards; and the compliance requirements. We thank Rob for an informative and interesting presentation.

Updates in Brief

EH&S officers are encouraged to be mindful of heat related illnesses, especially related to campus personnel who work in non-air conditioned areas.

A Continuity of Operations Plan (COOP) is being developed for the launch of CUNYfirst - Campus Solutions, scheduled for this fall. The COOP is intended to facilitate contingency planning for potential service disruptions that may result from the launch. It is currently being reviewed by the Business Continuity Committee. For more information please contact Brian Cabezas, brian.cabezas@mail.cuny.edu.

Gravitec Systems Inc. will be hosting a webinar on Wednesday August 11, 2010 at 2:00 pm. The session will focus on "*Fall Protection: The Evolution of the ANSI /ASSEZ359 Fall Protection Code and What You Need to Know.*" To register please visit <http://www.1105info.com/t.do?id=5390742:5306094>

The next NYCER meeting is scheduled for Wednesday, September 15, 2010, from 12:00 pm to 2:00 pm at LaGuardia Community College, E Building, Room 500, 31-10 Thomson Avenue, Long Island City, NY 11101.

Upcoming Council Meeting

The next EHSO Council meeting is scheduled for September 16, 2010, from 9:30 am to 11:00 am at Bronx Community College, Gould Memorial Library Rotunda, 2155 University Avenue, Bronx, NY 10453. **Michael Spath, Environmental Compliance Manager, CUNY**, will present

on “**Care and Feeding of Underground Storage Tanks**. There will also be a briefing by **Kurt Klein, Health and Safety Manager, CUNY**, on “**Changing Fluorescent Bulbs in Laboratories by Maintenance Workers.**”

Adjournment

The Council meeting was adjourned at 11:00 am.