

Memo: January 14, 2008

To: CUNY Environmental, Health and Safety Council

From: Howard Apsan

Re: Environmental, Health and Safety Officers Meeting Minutes
LaGuardia Community College, January 8, 2009

Opening

The January meeting of the Environmental Health and Safety Council was held at Laguardia Community College on January 8, 2009. Peter Jayasekara, Environmental Health and Safety Officer at the college hosted the meeting and Richard Elliott, Vice President of Finance and Administration welcomed everyone. Sheryce Woolery recorded the minutes and the minutes of the previous meeting were approved by acclamation.

EHS Internal Audits

Internal audits are scheduled for Baruch College, John Jay Community College and LaGuardia Community College. An unscheduled audit is also planned for the spring semester. As has been the practice, EH&S Officers from other campuses volunteered to serve on these internal audits. This practice provides added value to all involved. Anyone wishing to volunteer for an upcoming audit should contact Michael Spath, Environmental Compliance Manager, CUNY, Central Office, at michael.spath@mail.cuny.edu.

Environmental Compliance Subcommittee Report

As discussed previously, the committee recommended that campuses be audited on the functionality of their Chemtracker system, as well as on CUNY's Environmental Management System (EMS). Officers are encouraged to visit the EHS website, review the EMS, and ensure that their campus complies with EMS requirements. Please forward all questions to michael.spath@mail.cuny.edu.

Health and Safety Subcommittee

The violation database management system designed to track Notices of Violation (NOVs) issued by regulatory enforcement authorities is now operational and will be accessible to all EHS Officers. For more information please contact Kurt Klein at kurt.klein@mail.cuny.edu .

CUNY EHS Website and Newsletter

EH&S Officers are continually encouraged to contribute articles, editorials, cartoons, web links, and any other items of common professional interest to both the CUNY EHS newsletter and the CUNY EHSRM website at ehs@mail.cuny.edu . In addition, the recently published CUNY Risk Review, a newsletter focused on risk management issues throughout the CUNY system, is available on the EHSRM website.

Officers are encouraged to utilize Sharepoint to post documents, calendar events and to engage in discussions. The website, <http://ehsrm.cuny.edu> , is password protected. If you would like to have access to the website, please contact Brian Cabezas at brian.cabezas@mail.cuny.edu .

Training

The training consisted of a presentation by Barbara Boyle, Environmental Health and Safety Officer, Office for Capital Facilities, SUNY, on “New Programs and Old Friends.” Ms. Boyle, who has just been appointed to this SUNY-wide post, shared with us her prior experiences at SUNY and her plans going forward. Her presentation was followed by an exchange of ideas regarding health and safety management that would benefit both CUNY and SUNY. We thank Ms. Boyle for such a valuable exchange and we wish her much success in her new position.

Upcoming Council Meetings

The next EHSO Council meeting is scheduled for February 19, 2009, at Medgar Evers College, 1650 Bedford Avenue, Brooklyn, NY 11225. The meeting will take place from 12:00 pm to 2:00 pm in the President’s Conference Room, B1008. There will be a presentation by Heather Parlier, Assistant General Council, Legal Affairs, CUNY, on **“Environmental Law Refresher: What We Need To Know and What We Can Expect.”**

Adjournment

The Council meeting was adjourned at 2:00 pm.