Change My CUNYfirst Password
A user may change their password for the CUNYfirst Portal using the Identity Management System.

Note: Parts of images may be obscured for security reasons.

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Enter the CUNYfirst URL <a href="https://home.cunyfirst.cuny.edu">https://home.cunyfirst.cuny.edu</a> in your browser’s address bar to access the CUNYfirst Portal Login page.</td>
</tr>
<tr>
<td>2.</td>
<td>Click the <strong>Change Password</strong> link.</td>
</tr>
</tbody>
</table>
| 3.   | On the **Password Change** page, enter the correct value for either the **User ID** or **CUNY ID** fields.  

**Note:**  
- **User ID** is your CUNYfirst Username e.g. John.Smith27.  
- **CUNY ID** is your unique eight digit identification number e.g. 23008527.  

**Password Change**

Please provide the required information in the following fields to reset your password  
For password policy details, please [click here](#)  

```
User ID: 

OR:

CUNY ID: 

Old Password*: 

Password*: 

Confirm Password*: 

OK

*Denotes required field
```

4. Enter the correct value for the **Old Password** (current password) field.
5. Enter identical values for the Password and Confirm Password fields.

Note: CUNY Password Policy when choosing a password:
- 8 or more characters
- 1 or more uppercase letters
- 1 or more numeric or special characters

Note: CUNY Password Reset Policy
- No change for 5 days after last password change
- Not one of 4 previous passwords
- Reminder sent 85 days after last password change
- Expires 90 days after the last password change

6. Click the OK button.

Note: Once submitted, the process may take a couple minutes.

7. On the Challenge Questions and Answers page, you may also change any or all of the Questions 1-5 and Answer(s) fields.

Challenge Questions And Answers

If you would like to change your challenge questions and answers, please select again from each of the drop down menus below.

| Question 1: What is the name of your pet? | Answer: Pat the Dog |
| Question 2: What is your maternal grandmother’s first name? | Answer: Jasmine |
| Question 3: What is the city of your birth? | Answer: Rigby |
| Question 4: What is your favorite color? | Answer: Sky Blue |
| Question 5: What is your mother’s maiden name? | Answer: Stravinski |

8. Click the OK button.

Note: Once submitted, the process may take a couple minutes.
<table>
<thead>
<tr>
<th></th>
<th>When the process is completed, then the following confirmation message appears.</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td><strong>Your Password Has Been Changed Successfully!</strong></td>
</tr>
<tr>
<td></td>
<td>Your username is: Name</td>
</tr>
<tr>
<td></td>
<td>Your CUNY ID is: #               <strong>Return to Log-in Page</strong></td>
</tr>
<tr>
<td>10</td>
<td>To login to CUNYfirst, click the <strong>Return to Log-in Page</strong> link.</td>
</tr>
<tr>
<td></td>
<td><strong>End of Procedure.</strong></td>
</tr>
</tbody>
</table>